

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF NEW YORK

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In re

KAYLEEN CARIDO,

Case No. 23-40429

Chapter 7

Debtor.
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**STATEMENT OF PRE-PETITION SERVICES
PURSUANT TO E.D.N.Y. LBR 2017-1**

1. I am a member of Ortiz & Ortiz, LLP (“O&O”) serving as bankruptcy counsel for 35 years. Pursuant to E.D.N.Y. LBR 2017-1, I hereby make the following statement regarding the services rendered to the above-captioned debtor prior to the commencement of this case.

2. As required by Local Bankr. Rule 2017-1(ii), annexed hereto is an itemization of the services rendered to the debtor prior to the bankruptcy filing.

3. As required by Local Bankr. Rule 2017-1(i), the following is a description of the pre-petition services rendered to the debtor: Along with members of the firm’s staff, I consulted with the Debtor on no less than five occasions regarding the bankruptcy case generally, the options available to him, the financial information pertinent to his case, the financial course requirements, the need for the complete and accurate disclosure of the information contained in the schedules and related documents, the debtor’s pre-petition duties, the debtor’s post-petition duties, and whether the debtor qualified to file a Chapter 7 case. I interviewed the debtor on more than one occasion in connection with the preparation of his petition before it was filed.

4. Based upon the firm's time records, no less than \$1,235 of services were rendered by the firm's staff prior to the bankruptcy filing. The only expense incurred was the filing fee of \$338.00.

5. The Debtor agreed to compensate the firm at its customary rates for Chapter 7 cases: \$475.00 an hour for the services rendered by the undersigned and \$150.00 an hour for services rendered for paralegal services.

Date: Feb. 21, 2023
New York, NY

Norma E. Ortiz
Norma E. Ortiz, Esq. (NEO 4748)
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 718-522-1117

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Kayleen Carido

Balance \$1,573.00
Invoice # 00132
Invoice Date February 21, 2023
Payment Terms
Due Date

Kayleen Carido Bankruptcy

For services rendered between
 October 01, 2022 and February 07, 2023

Time Entries

Date	EE	Activity	Description	Rate	Hours	Line Total
10/14/2022	NO	Client Communication	Consultation	\$450.00	1.0	\$450.00
12/06/2022	NS	Document: Draft, Revise or Review	Looked over folder to see what we had and what we needed so I could follow up with client.	\$150.00	0.2	\$30.00
12/23/2022	NS	Document: Draft, Revise or Review	Went through folders, emails, and MyCase but didn't see many documents. Asked Chris to follow up.	\$150.00	0.2	\$30.00
01/18/2023	NS	Document: Draft, Revise or Review	Finalize draft 1 of petition. Waiting on small answers from client before sending for review.	\$150.00	1.5	\$225.00
01/25/2023	NS	Document: Draft, Revise or Review	Made final changes with clients answers and sent a full first draft of the petition	\$150.00	0.2	\$30.00
02/03/2023	NO	Communicate (with client)	Review schedules and statement of financial affairs with debtor and email debtor with missing information	\$400.00	0.5	\$200.00
02/03/2023	NS	Document: Draft, Revise or Review	Reviewed entire petition before the attorney spoke to the client and went over it.	\$150.00	0.7	\$105.00
02/07/2023	NS	Document: Draft, Revise or Review	Filed case and all documents except for 2017 and Decl. of payment advices.	\$150.00	1.1	\$165.00

Totals: **5.4** **\$1,235.00**

Expenses

Date	EE	Activity	Description	Cost	Quantity	Line Total
02/07/2023	NS	Court- Filing	Filing Fee	\$338.00	1.0	\$338.00

Expense Total: **\$338.00**

Time Entry Sub-Total:	\$1,235.00
Expense Sub-Total:	\$338.00
Sub-Total:	\$1,573.00
Total:	\$1,573.00
Amount Paid:	\$0.00
Balance Due:	\$1,573.00